Elisabeth Serna

117 SE 165th ● Portland, OR ● 505-363-4937 ● elisabethamls@hotmail.com

Education

University of New Mexico, Albuquerque, NM Bachelor of Fine Arts in Ceramics

Overall GPA: 3.65

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Experience

**Ceramic II Teacher** June 2012 – July 2013

Sandia Prep, Albuquerque, NM

Responsible for holding four classes a day. Taught ceramics to grades 4th-8th. Fired kilns daily. Supervised a staff of   
five employees.

**Ceramics Lab Monitor** May 2011 –May2013

University of New Mexico, Albuquerque, NM

Responsible for monitoring the lab during scheduled shift for health and safety issues, including cleanup of lab, making and mixing of glazes and slips, firing of gas and electric kilns, and other duties as needed by the shop manager.

**CFA Peer Advisor** May 2011 – Dec 2011

University of New Mexico College of Fine Arts Administration, Albuquerque, NM

Worked with the Advisement Center in advising pre-majors and declared majors on a variety of academic topics including registration, degree summaries, and other academic issues. Responsibilities included assisting students in the development of academic plans and class schedules, developed and maintained appropriate records on advisees that conform to University confidentiality standards, lead activities for students during New Student Orientation and CFA Advising Sessions. Facilitated scheduling Freshman advising appointments, advisor calendars, and outreach initiatives, served as back-up for the front desk, and provided other clerical and job-related duties as assigned.

**Intern** August 2011 – Dec 2011

One Million Bones, Albuquerque, NM

Held weekly bone making workshops allowing participants to create handmade replicas of human bones to represent a victim or survivor of genocide and common humanity.

**Handicraft Director** June 2006 – August 2010

Gorham Scout Ranch, Chimayo, NM

Educated Boy Scouts in different types of artwork in order for them to obtain their merit badges. Was responsible for firing kiln, teaching ceramics class, and inventorying and maintaining supplies in handicraft department. Supervised staff in department.

**Banquet Server** August 2006-August 2009

Hotel Albuquerque at Old Town 800 Rio Grande Albuquerque, NM

Responsible for strong customer service, building and taking down buffet lines for banquet events, setting up taking down and serving banquet events, waiting tables.

**Art Teacher** May 2005 – July 2009

Paradise Hills Community Center, Albuquerque, NM

Educated Kindergarten - 9th grade summer program participants. Helped children learn about art by interacting with children and maintaining a classroom setting with positive learning tools. Wrote and implemented lesson plans.

Awards & Recognition

* Bernalillo County Award for Best Community Center Art Program of the Year, 2008
* Graduated from University of New Mexico Cum Laude
* Marion Monical Andowed Memorial scholarship- $1,500.00 August 2011-May 2012
* NM Lottery Success ABQ Scholarship- $18,178.08 August 2009-May 2013